

**REGULAR MEETING OF THE VERMILION LOCAL SCHOOLS
BOARD OF EDUCATION
MONDAY, AUGUST 11, 2025 at 6:00 PM
VHS COMMONS**

REGULAR MEETING

This is a meeting of the Vermilion Board of Education in public for the purpose of conducting the School District’s business, and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda. Vermilion Board Bylaw 0169.1.

I. Call to Order

II. Roll Call

Mrs. Innes _____; Mr. Benson _____; Mr. Habermehl _____; Mrs. Stepp _____;
Mrs. Russell _____; Miss Dodge _____

III. Pledge of Allegiance

IV. Legislative Report

V. Public Participation on Agenda Items Only. This time is allotted for community members to speak to the Board regarding an item(s) on this agenda. Please register your name, address, topic, and group affiliation (if applicable).

- ❖ Time Allotted: 30 minutes total. Individuals should keep their time to three (3) minutes or less. The Board President reserves the right to limit a speaker’s time.

VI. SUPERINTENDENT’S REPORT AND/OR RECOMMENDATIONS

A. Introduction of New Certified Staff:

- ❖ Jessica Benson, 6th & 7th Grade Science and Social Studies
- ❖ Cassiopia Brunow, VHS Intervention Specialist
- ❖ Ashley Caruloff, VHS Integrated Math
- ❖ Brooke Meyer, SMS Intervention Specialist
- ❖ Sarah Moore, SMS Intervention Specialist
- ❖ Megan Murphy, Grade 5 English/Language Arts

- ❖ Cecilie Reich, SMS Counselor
- ❖ Emily Rich, SMS Intervention Specialist
- ❖ Angela Sanzenbacher, VES Vocal Music
- ❖ Sawyer Schafer, Grade 1

B. Approve the revisions of District policies as recommended for the second read (Attachment A).

- ❖ Policy 1240 Evaluation of the Superintendent
- ❖ Policy 1330 Evaluation of the Treasurer

Mrs. Innes _____; Mr. Benson _____; Mr. Habermehl _____; Mrs. Stepp _____;
Mrs. Russell _____; Miss Dodge _____

Motion: _____ Seconded: _____

VII. TREASURER’S REPORT AND/OR RECOMMENDATIONS

A. Recommend a resolution for the Board to approve the Financial Report for July 2025 (Attachment B).

Mrs. Innes _____; Mr. Benson _____; Mr. Habermehl _____; Mrs. Stepp _____;
Mrs. Russell _____; Miss Dodge _____

Motion: _____ Seconded: _____

B. Recommend a resolution for the Board to formally recognize district support organizations per Board Policy 921; Sailorway Middle School PTO, Vermilion Elementary School PTO, FFA, Vermilion Band Boosters.

Mrs. Innes _____; Mr. Benson _____; Mr. Habermehl _____; Mrs. Stepp _____;
Mrs. Russell _____; Miss Dodge _____

Motion: _____ Seconded: _____

- C. Recommend a resolution for the Board to approve the then and now invoice of \$3,781.00 to James G. Zupka, CPA Inc. DBA Zupka & Associates (Attachment C).

Mrs. Innes _____; Mr. Benson _____; Mr. Habermehl _____; Mrs. Stepp _____;
Mrs. Russell _____; Miss Dodge _____

Motion: _____ Seconded: _____

- D. Recommend a resolution to approve the Permanent Appropriations FY2026 (Attachment D).

Mrs. Innes _____; Mr. Benson _____; Mr. Habermehl _____; Mrs. Stepp _____;
Mrs. Russell _____; Miss Dodge _____

Motion: _____ Seconded: _____

VIII. CONSENT AGENDA

The Superintendent and Treasurer recommend that the Board of Education approve the Consent Agenda items. Action by the Board of Education in “Adoption of the Consent Agenda” means that all items are adopted by one vote unless a member of the Board, the Treasurer, or the Superintendent requests that any such item be removed from the Consent Agenda and voted on separately.

- A. Approve the minutes of the July 14, 2025 Regular Meeting. (Attachment E).
- B. Recommend a resolution for the Board to approve Memorandum of Understanding for the 2025-2026 school year with New Story Schools for special education services at \$6,050.00 per month (Attachment F)

Mrs. Innes _____; Mr. Benson _____; Mr. Habermehl _____; Mrs. Stepp _____;
Mrs. Russell _____; Miss Dodge _____

Motion: _____ Seconded: _____

C. Recommend a resolution for the Board to approve the CCP New Course incentive payments which is a new initiative introduced in Ohio's Biennium Budget HB33 to Devon Snook and Christine Reynolds once the District is reimbursed from the DEW.

Mrs. Innes ____; Mr. Benson ____; Mr. Habermehl ____; Mrs. Stepp ____;
Mrs. Russell ____; Miss Dodge ____

Motion: _____ Seconded: _____

D. Recommend a resolution for the Board to approve the 2025-2026 contract with Ohio Substitute Teacher Services (Attachment G).

Mrs. Innes ____; Mr. Benson ____; Mr. Habermehl ____; Mrs. Stepp ____;
Mrs. Russell ____; Miss Dodge ____

Motion: _____ Seconded: _____

E. Approve the Employment Action:

Resignations:

❖ Cauletta Hrpcha, Bus Driver, effective 7/30/25

Leave of Absence:

❖ Lisa Rose, Bus Driver, effective August 21, 2025

F. Approve the One (1) year Classified Limited Contract for the 2025-2026 school year to the following:

- ❖ Nicole West, VES Educational Aide, Step 3
- ❖ Zalia Wallrabenstein, VES Educational Aide, Step 3
- ❖ Aidan Gatchell, VES Educational Aide, Step 3
- ❖ Nancy German, Bus Monitor, Step 3
- ❖ Douglas Lemons, Bus Driver, Step 8
- ❖ Tadd Wallace, Mechanic, Step 3

- G.** Approve Additional hours and training for Classified Staff:
- ❖ Aidan Gatchell, Educational Aide, 5 hours
 - ❖ Bradford Huntley, Bus Driver Training, \$17.00 hr.
- H.** Approve the One (1) year Certified Teacher Contract for the 2025-2026 school year to:
- ❖ Megan Murphy, SMS Teacher
- I.** Approve the Special Project Rate of \$34.00 per hour for New Teacher Orientation August 11 to August 14, 2025 to the following:
- ❖ Megan Murphy, SMS Teacher
- J.** Approve the Extended Service Contract from August 1, 2026 to May 31, 2026 at the Per Diem Rate to:
- ❖ Brooke Spafford up to 200 additional hours
- K.** Approve the One (1) Year Additional Duties Contract for the 2025-2026 school year to the following:
- ❖ Cory Griffin, VHS Assistant Football Coach, Level 24, Step 6
 - ❖ Michael D'Egidio, Co-7th Grade Head Football Coach, Level 16, Step 6
 - ❖ Lisa Dobinson, Resident Educator Mentor, Level 3, Step 1
 - ❖ Kimberly Judd, Resident Educator Mentor, Level 3, Step 5
 - ❖ Maggie Olinick, Resident Educator Mentor, Level 3, Step 1
 - ❖ Renee Myers, Resident Educator Mentor, Level 3, Step 3
 - ❖ Angela DeWitt, Experienced Teacher Mentor, Level 1, Step 0
 - ❖ Devon Snook, Experienced Teacher Mentor, Level 1, Step 1
 - ❖ Jessica Nardi, Experienced Teacher Mentor, Level 1, Step 6
 - ❖ Marlayna Jacinto, Experienced Teacher Mentor, Level 1, Step 3
 - ❖ Stacie Smith, Experienced Teacher Mentor, Level 1, Step 0
 - ❖ Kathryn Kretchmar, Experienced Teacher Mentor, Level 1, Step 1

L. Approve the One (1) Year Non-Teaching Supplemental Contracts for 2025-2026 to the following:

- ❖ Chad Kuhns, Co-VHS Assistant Football Coach, Level 24, Step 4
- ❖ Jeff Riesen, VHS Assistant Football Coach, Level 24, Step 1
- ❖ Phil Brickner, Co-VHS Assistant Football Coach, Level 24, Step 6
- ❖ George Grayshaw, SMS 7th Grade Asst. Football Coach, Level 13, Step 3
- ❖ Tony Budka, SMS 8th Grade Assistant Football Coach, Level 13, Step 1
- ❖ Tony Budka, Co-SMS 7th Grade Head Football Coach, Level 13, Step 0
- ❖ Sarah Mahilo, VHS Assistant Volleyball, Level 16, Step 0
- ❖ Amy Okasinski, SMS 7th Gr. Volleyball Coach, Level 14, Step 2
- ❖ Ashley Hamner, SMS Head Cheer Advisor, Level 17, Step 0
- ❖ Kristin Meyers, VHS Assistant Cheer Football, Level 7, Step 0
- ❖ Scott Skiles, VHS Head Cross Country Coach, Level 22, Step 0
- ❖ Eileen Garner, VHS Majorette Advisor, Level 7, Step 5
- ❖ William Dillon, SMS Cross Country Coach, Level 14, Step 0

M. Approve the additional four (4) hours on August 20, 2025 for the following VES Educational Aides:

- ❖ Jill Smith
- ❖ Heather Harbeck
- ❖ Angela Kruse
- ❖ Kim Lafountain
- ❖ Kaitlyn Fannin
- ❖ Matthew Nickoloff
- ❖ Zaila Wallrabenstein
- ❖ Nicole West
- ❖ Aiden Gatchell

O. Approve the additional three (3) hours on August 20, 2025 for the following SMS Educational Aides:

- ❖ Cassie Warren
- ❖ Theresa Saunders
- ❖ Aubrey Scholl
- ❖ Kathleen Messaros

Items to be removed from the Consent Agenda:

Motion: _____ Seconded: _____

Mrs. Innes _____; Mr. Benson _____; Mr. Habermehl _____; Mrs. Stepp _____;
Mrs. Russell _____; Miss Dodge _____

IX. Dates and location of upcoming Board Meetings. Meetings will be held in the Vermilion High School Commons, 1250 Sanford St. Vermilion at 6:00 PM, unless otherwise noted.

- ❖ Regular Meeting - Monday, September 8, 2025
- ❖ Regular Meeting - Monday, October 13, 2025
- ❖ Regular Meeting - Monday, November 10, 2025

X. PUBLIC PARTICIPATION

The Public Participation section of the Board of Education’s agenda is specifically designed for the public to address the Board with their compliments, concerns, ideas, and/or questions. The Board welcomes your comments. If you wish to address the Board regarding an issue, the Board would remind you of two things: first, your comments should be factual and respectful of the rights of others, and second, before coming to the Board with an issue, you should have first addressed it with the appropriate teacher, staff member, or administrator. This meeting of the Board of Education in public is for the purpose of conducting the School District’s business.

- ❖ Time Allotted: 30 minutes total. Individuals should keep their time to 3 minutes or less. The Board President reserves the right to limit a speaker’s time.

XI. ADJOURNMENT TO EXECUTIVE SESSION

Pursuant to Ohio Revised Code Section 121.22 (G)(1), I hereby move that the Board adjourned to executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee.

Motion: _____ Seconded by: _____

Mrs. Innes _____; Mr. Benson _____; Mr. Habermehl _____; Mrs. Stepp _____;
Mrs. Russell _____

Time into Executive session: _____ Time out of Executive session: _____

XII. ADJOURNMENT

Motion: _____ Seconded: _____

Mrs. Innes _____; Mr. Benson _____; Mr. Habermehl _____; Mrs. Stepp _____;
Mrs. Russell _____

Time adjourned _____